



Date: August 16, 2021
Current Meeting: August 19, 2021
Board Meeting: August 26, 2021

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Senior Director of Facilities and Preventative Maintenance Paul Williams
SUBJECT: Consideration and Approval of a Ratification for IFB 17-09-273 Bus Shelter and Sign Maintenance

ACTION ITEM A – 7

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to ratify the Bus Shelter and Sign Maintenance Services contract in preparation for closeout with Shuck Corporation for an amount not to exceed \$156,188.

BACKGROUND:

Shuck Corporation entered the original Bus Shelter and Sign Maintenance contract with IPTC on December 1, 2017, with an expiration date of January 31, 2021. IPTC extended the contract for four (4) months in December 2020. This agreement covers approximately 2,900 bus stop signs, 215 shelters, 34 Red Line stations, and over 500 amenities, including trash receptacles, benches, and bike racks.

DISCUSSION:

The Bus Shelter and Sign Maintenance contract entails

- Bus stop sign installation and maintenance (includes installation, relocation, replacement of signs and poles).
- Installation/relocation/replacement of transit amenities (shelters, benches, bike racks, trash receptacles, and lighting).
- Repair damaged or vandalized shelters, signs, and amenities (including shelter and station glass replacements or restoration).

Unfortunately, we encountered higher than expected vehicle shelter and station accidents. With the unexpected increase in vandalism activity over this past year, the maintenance and repair expenses rose substantially.

ALTERNATIVES:

Bus shelter and sign maintenance are necessary for safe and secure operations. IPTC can not provide these services due to the specialized equipment and staffing needed.

FISCAL IMPACT:

The funding source for this contract is from the local funds.

DBE/XBE DECLARATION:

XBE goals will remain the same per contract for the extension period.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Service Committee on August 19, 2021.